



Grant# _____
Check# _____
Check sent _____
(Date)

**FY 2009
Minnesota 4-H Foundation
Small Grants
Recipient Agreement Form**

Please fill out and return to: The Minnesota 4-H Foundation; McNamara Alumni Center; University of Minnesota Gateway; 200 Oak Street SE, Suite 270B, Minneapolis, MN 55455

As a condition of a total grant of \$ _____ from the Minnesota 4-H Foundation

to _____
(Organization Name)

for _____
(Name of Project)

the Undersigned agrees:

1. To use funds only for the designated purposes as described in the grant application and to notify the Foundation and receive consent to any substantial deviation from the grant application.
2. To provide an accounting for the use of all funds to be completed and returned as part of the evaluation obligation.
3. To complete and return an evaluation of the project no later than 30 days following its completion (copy attached) or at the latest, January 1, 2010.
4. That the total amount of this grant may be discontinued, modified or withheld at any time, when, in the judgment of the Minnesota 4-H Foundation, such action is necessary to comply with requirements of the law.
5. Requests for the money should not be made until the funds are needed. The soonest funds can be requested is April 1, 2009.
6. All materials and promotion of the program **must** indicate that funding was provided partially or in full by the Minnesota 4-H Foundation. Examples: flyers, brochures, posters, signs etc.
7. To abide by the Minnesota 4-H Foundation policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation.
8. If grant has conditions, listed here or on attached letter, to be met before receiving money, indicate how these will be met (use back of this form or attach separate letter):

I, _____, accept the conditions of this agreement and request that
(Please print)
the payment of the 4-H Foundation grant be made payable to: _____ and mailed to

(Address) (City) (State) (Zip)

no later than _____
(Month/Day/Year)

Grant Recipient Authorized Official () - Date
(phone number)

Minnesota 4-H Foundation Official Date